

## Risk assessment- COVID- 19

Company name: Kessler UK Ltd

Assessment carried out by: Ben Slater

Kessler

Date of next review: 01/06/2020

Date assessment was carried out: 01/05/2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<b>Vulnerable employees (or their families) exposed to the virus at work</b>	Vulnerable staff and/or their families	Skeleton staff selected from non-vulnerable groups. Staff asked to confirm that they have not been advised to shield		Line manager and vulnerable staff	4/05/2020	
<b>Risk to employees of passing virus onto each other</b>	All staff members	Staff reminded not to attend work if symptomatic.		Everyone	4/05/2020	

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		<p>Reduce number of staff on site at any one time to bare minimum.</p> <p>Keeping to strict 2m distancing where possible.</p> <p>Hand washing facilities in place.</p> <p>Staff reminded to observe good hand and respiratory hygiene.</p> <p>Disinfectant sprays available throughout the building.</p> <p>Isolation room available should staff member become symptomatic</p>				

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<b>Risk of outside visitors/contractors passing virus to an employee</b>	All staff members	Reduce visitors to a minimum – delivery drivers only. Drivers to stay outside where possible and follow their company policy.		Everyone	04/05/2020	
<b>Virus transmitted by surface contact (e.g Shared use of machinery/tools/ equipment/door handles/kettle etc)</b>	All staff	Where possible no one to share any machinery or equipment. Gloves used, or equipment wiped down with antibacterial wipes before use where required.  Regular hand washing reminders  Enhanced cleaning regime involving		Everyone	04/05/2020	

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		regular touch points (door handles, kettle etc.)				
<b>Risk of taking virus back to staff membershomes</b>	All staff and their families	Ensure that before anyone leaves the building at the end of their shift that they change out of work clothes and wash hands.		Everyone	04/05/2020	
<b>Risk of someone bringing virus into the building</b>	All staff members and their families	Ensure that as soon as they enter the building they wash their hands and change into work clothes				
<b>Risk of employees catching virus on-site</b>	Staff members and their families	Advanced communication with site operator to ascertain control	Ensure correct procedures and on-site risk assessments have	Staff member visiting site	18/05/2020	

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		<p>measures in place on site. Communicated to employees.</p> <p>Maintain 2m distance, wear masks &amp; gloves. Carry a change of clothes to change from work clothes before getting home and wash hands after the engagement.</p> <p>Travelling employees to have access to portable hand sanitizer and disposal bags</p>	<p>been carried out to the government guidelines.</p>			

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<p><b>Risk of employees taking virus to site</b></p>	<p>Others on-site and their families</p>	<p>Advanced communication with site operator to ascertain control measures in place on site. Communicated to employees.</p> <p>Maintain 2m distance, wear masks &amp; gloves. Carry a change of clothes to change from work clothes before getting home and wash hands after the engagement.</p> <p>Travelling employees to have access to portable</p>	<p>Ensure correct procedures and on-site risk assessments have been carried out to the government guidelines.</p>	<p>Staff member visiting site</p>	<p>18/05/2020</p>	

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		hand sanitizer and disposal bags				

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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